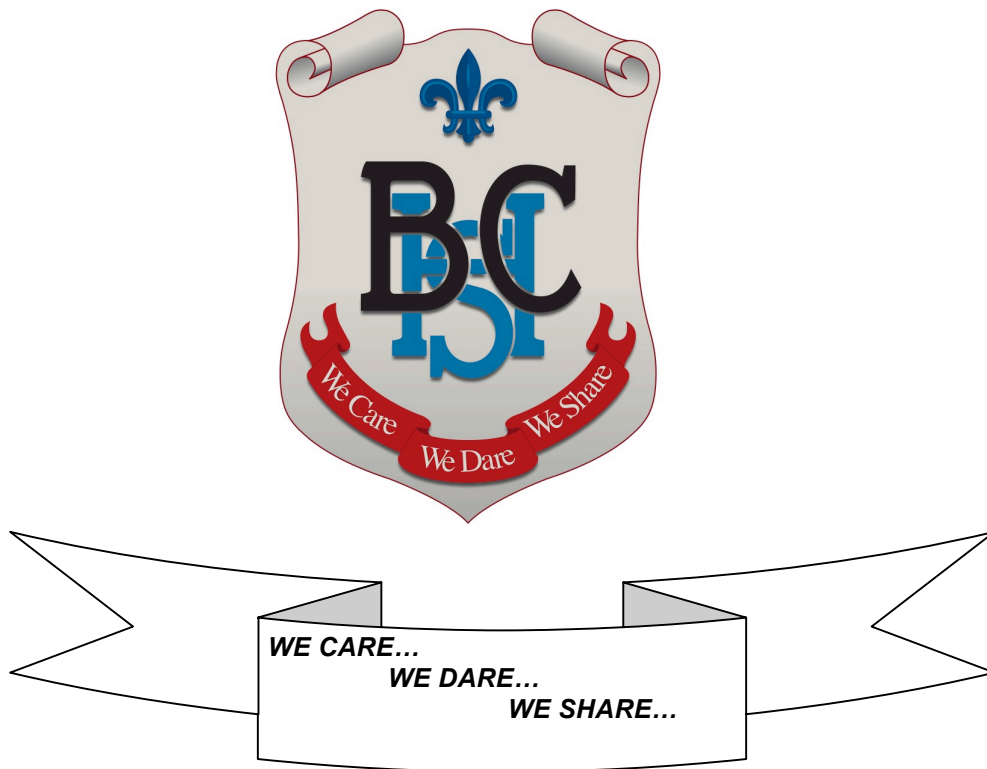


Baie Comeau High School

EASTERN SHORES SCHOOL BOARD

39 ave Marquette
Baie-Comeau, QC
G4Z 1K4

HANDBOOK & CODE OF CONDUCT 2017-2018



A COMMUNITY LEARNING CENTRE

Baie-Comeau High School 2017-2018



COMMISSION SCOLAIRE EASTERN SHORES SCHOOL BOARD



BAIE COMEAU HIGH SCHOOL CALENDRIER SCOLAIRE / SCHOOL CALENDAR 2017 - 2018

JUILLET / JULY							AOÛT / AUGUST (0)							SEPTEMBRE / SEPTEMBER (20)							
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30	31																				
OCTOBRE / OCTOBER (20)							NOVEMBRE / NOVEMBER (19)							DÉCEMBRE / DECEMBER (16)							
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29	30 ³						27	28 ⁴	29 ⁵	30 ⁶	31 ¹			24	25	26	27	28	29	30	

- Année de travail - Work year : 200
 - Jours de classes - Student days : 180
 - Journées pédagogiques fixes - Fixed professional days : 11
 - Journées pédagogiques mobiles établies - Established floating professional days : 4
 - Journées pédagogiques mobiles à déterminer - Floating professional days remaining : 5
 - Congés statutaires et mobiles - Statutory and mobile holidays : 21
- Dans le but d'assurer 180 jours de classe, l'annulation d'un jour de classe pour tempête, etc., réduit le nombre de journées pédagogiques.
- To assure 180 student days, the loss of a student day due to storms, etc. reduces the equivalent number of pedagogical days.

PREMIER JOUR D'ÉCOLE - FIRST DAY OF SCHOOL

- Enseignants : 28 août 2017
- Teachers : August 28, 2017

- Élèves : 1 septembre 2017
- Students : September 1, 2017

DERNIER JOUR D'ÉCOLE - LAST DAY OF SCHOOL

- Enseignants : 29 juin 2018
- Teachers : June 29, 2018

- Élèves : 22 juin 2017
- Students : June 22, 2018

LEGEND

- Congés statutaires mobiles - Statutory mobile holidays
- Journées pédagogiques - Pedagogical days
- ◻ Demi-journées pédagogiques - Half Pedagogical days
- └ Fin d'étape - End of term
- (Premier jour d'école - First day of school
-) Dernier jour d'école - Last day of school

40, rue Mountsorrel, New Carlisle(Québec) G0C 1Z0
Tél: 418-752-2247 Téléc:752-6447

CONTACT INFORMATION:

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website : <http://bchsblog.wordpress.com>
Facebook : <https://www.facebook.com/groups/128260459952/>
School Board : www.essb.qc.ca

Principal: Mr. Stephen Kohner / stephen.kohner@essb.qc.ca
Secretary: Miss Ann Rooney

The Community Learning Centre Initiative: Strengthening School-Community Partnerships

LEARN's Network of Community Schools, known as Community Learning Centres (CLC Schools), have a dual role in Quebec: student perseverance and community vitality. In CLC Schools, a Community Development Agent works closely with school principals and staff to establish mutually beneficial partnerships with community-based organizations, municipalities, local businesses, families, and community members. These partnerships result in support to community and school improvement through enhanced access to recreational, educational, social, and cultural opportunities for youth, families, and the English-speaking community at large.

LEARN's Network of Community Schools (CLCs) bring together the expertise and efforts of educators, students, parents, and partners in our community to cultivate success for all learners.

Our Community Partners:

Our BCHS-CLC has partnered with the North Shore Community Association, the Anglican Church of St. Andrew & St. George and the BCHS Home & School Association to enhance the educational experiences for students, staff, parents and community members.



**STUDENTS' CHARTER
OF
RIGHTS & RESPONSIBILITIES**

Preamble: Eastern Shores School Board (ESSB) reserves the right to create certain policies. Should this code of conduct conflict with policies of ESSB, the policies of ESSB shall prevail.

“A student’s right to an education terminates at the point where that student interferes with the right of other students to have an education.”

Rights

- 1) Every person has the right to a bully-free and violence-free school environment, in which every individual is respected and everyone does his or her part (source: irightthewrong.com)
- 2) Everyone has the right to work in a safe, secure, and smoke-free school environment.
- 3) Everyone has the right to be treated with equality regardless of race, color, sex, religion, age, ethnic or national origin, sexual orientation, and/or handicap.
- 4) Everyone may express opinions freely.
- 5) Elementary Cycle 3 & all Secondary students may participate in Student Parliament.
- 6) Everyone is entitled to receive help if needed.

Responsibilities

- A) Every person involved in the school community shall treat people with respect, condemn bullying and acts of violence, adhere to the core values of Québec society such as showing tolerance, openness and acceptance towards others, and help by providing solutions to prevent bullying and violence (source: irightthewrong.com).
- B) The rules of the school Student code of conduct shall be respected.
- C) Everyone shall undertake to listen in a spirit of open-mindedness and to avoid expression that may be hurtful to others.
- D) Democratic procedures are to be followed.

A student in need of help should ask an appropriate person.

Rules, Guidelines and Student Code of Conduct

Baie Comeau High School is an English Language School. We, the staff, understand that it can be difficult for students who are still learning English to communicate in English at times. However, students are **required** to speak English during class, and **encouraged** to speak English outside of class, as much as possible.

The **VALUES** that students and staff subscribe to include:

- Self-respect
- Respect for others
- Respect for diversity
- Compassion and empathy
- Respect for the environment and property

Violence- defined as: "Any use of force—verbal, written, physical, psychological or sexual—against any person, by an individual or a group, with intent to directly or indirectly wrong, injure or oppress that person by attacking his or her integrity, whether psychological or physical well-being, rights or property." Art. 13, LIP 2012

Consequences for Acts of Violence: as per Discipline Path

Bullying - defined as: "Any behaviour, spoken word, act or gesture, whether deliberate or not and of a repetitive character, expressed directly or indirectly, including in cyberspace, in a context characterized by a disparity in the balance of power between the concerned persons, having the effect of engendering feelings of distress, injury, hurt, oppression or of being ostracized;" Art. 13, LIP 2012

Forms of violence and bullying are not tolerated and may lead to disciplinary measures and/or legal pursuit.

Students shall conduct themselves in a civil and respectful manner toward their peers and school board personnel. They shall contribute to creating a healthy, safe and secure learning environment. They are expected to take part in activities on citizenship, the prevention and fight against bullying and violence.

Consequences for acts of bullying or Cyber-bullying:

First offence:

- Immediate intervention of a member of the school team
- Meeting with the alleged aggressor
- Parents of the aggressor are contacted
- Depending on the type and severity of the act, discipline measures outlined in the Code of Conduct shall be put in place

Second offence:

- Automatic suspension, with a re-integration meeting with aggressor and his/her parents

Third offence:

- Automatic suspension, with the acceptance of professional help to deal with the bullying behaviour as a condition to returning to school.

If necessary, the legal authorities may be contacted, after consultation with School Board authorities (DES or DG)

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Discipline Path

The following range of consequences shall be administered by the staff depending upon the severity of the rule/code of conduct infraction.

Consequences for rule infractions:

- ❖ Discussion with the student
- ❖ Time out
- ❖ Loss of school privilege
- ❖ Written warning
- ❖ Communication with parent(s)
- ❖ Meeting with parent(s)
- ❖ Detention
- ❖ Restitution
- ❖ In-school suspension
- ❖ Out of school suspension (see text below for protocol)
- ❖ Expulsion (see ESSB policy ES-161)

Out of suspensions protocol:

- a. One-day suspension. A formal letter of suspension is sent to parents and copies sent to Eastern Shores School Board Director General and local ESSB Commissioner. A meeting is held with parent and student to discuss conditions of re-admission.
- b. Three-day suspension with a formal letter of suspension is sent to parent(s) and copies sent to Eastern Shores School Board Director General and local ESSB Commissioner. Meeting with parents and student to discuss conditions of re-admission.
- c. Indefinite suspension with a formal letter of suspension is sent to parents and copies sent to Eastern Shores School Board Director General and local ESSB Commissioner. Discipline file is sent to Eastern Shores School Board Director General. Eastern Shores School Board administers the discipline file.

In addition:

- In an emergency situation, the preceding procedures will not prohibit the Designated Authority from taking immediate and appropriate actions deemed necessary for the welfare of the student and others in the school.
- During every term, an inventory of the minor and serious infractions of discipline of each student will be maintained in the school office.
- Detentions must be served within two (2) school days of the infraction.
- Parents are asked not call the administration to have the child excused from detention due to your own transportation issues – your inconvenience is the result of your child’s behaviour, and neither the fault nor the responsibility of the administration. To excuse the student from the consequences of breaking the rules will not teach him/her responsibility.
- Regular detentions will take place immediately after school and under the supervision of a teacher. A Detention Form is to be sent home to be signed by parent and returned to the school office the next school day. Parents are responsible for the transportation of their child.

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1. **Attendance, Absences, Late Arrivals, Early Departure**

The student is responsible for completion of all assignments after any absence. Any unmotivated absence may result in a mark of 0% on any assignments/class work missed. Academic achievement is strongly dependent upon the student's presence in class.

- During regular school hours, students must remain on school property.
- Parents **must** notify the school before 8:30a.m. if their child is going to be late or absent.
- For departures during school hours, parents **must** notify the school in advance. Elementary students must be picked up from inside the school.
- If a relative, neighbour, or someone who normally does not pick up your child at school is going to do so, please notify the school in advance.

A student who is present in school but cannot participate in physical education class must hand in a medical note signed by a medical doctor or a note from a parent/guardian, attesting to the physical injury and/or condition that prevents the student from participating in the physical education class. This should be handed in before the physical education class to the Physical Education teacher.

2. **Access to the school**

Instructional time needs to be respected. Therefore, parents are requested not to pick up their child before the bell, unless there is a particular need.

We cannot be too careful about the safety of our children. Consequently we will keep all entry doors of the school locked. Access to the school is limited to the front door. Although the school is a public building, access to it is not.

After proper identification is made, the main door shall be opened. Visitors may be required to present themselves at the school office before proceeding to an area of the school. Access to classrooms by parents and visitors requires authorization. Parents are requested NOT to pick up their child before the bell unless there is a particular need.

3. **Appropriate Clothing**

- **Headgear:** Headgear (such as hats or caps) must not be worn during regular school hours, except for religious or health reasons.
- **Footwear:** Each student must have a pair of indoor footwear. Outside footwear must not be worn inside the classrooms or gymnasium.
- **Snow pants:** during cold/snowy weather, elementary students must **WEAR** snow pants to & from school, as well as for any outdoor activity.
- **PhysEd:** the following clothing is **obligatory** for physical education, except for kindergarten:
 - shorts or sweatpants;
 - t-shirt;
 - running shoes

This clothing should be brought home on a regular basis to be washed.

Students are to wear only acceptable clothing and accessories to school. Clothing is expected to be

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appropriate, modest and in good condition. This includes times when school events take place off school grounds. Any student found to be inappropriately dressed would be asked to change his/her clothing. Further disciplinary action may be taken. In order to promote respect and to keep our school free from violence, all objects or clothes representing violence, bearing offensive or threatening symbols are not acceptable.

During warm weather, clothing must continue to be in “good taste”. Short-shorts, belly shirts, crop tops, cut-off and revealing clothing will not be permitted. Underclothes should **NEVER** be visible.

4. **Supervision**

- Supervision starts at 7:45a.m.
- Lunchtime supervisors are in place at 11:41a.m.
- The Governing Board, on an annual basis, may establish a fee for this service.
- On all non-teaching days, students may only be present in the school building with special permission from the designated authority and are to be supervised by a staff member
- Code of Conduct is in force throughout the school day

5. **Respect for School Property**

Acts of vandalism or damage to school property will not be tolerated. A parent may be required to pay for vandalism/damage and/or lost items belonging to the school or school board.

6. **Allergies**

Any cases of allergies, severe or mild, must be brought to the attention of the school secretary, homeroom teacher, lunch supervisor and the school principal. Proper measures of security and medication have to be known by all the personnel involved with the child who has severe or mild allergies. In case of a life-threatening allergy, the medication must be provided by the parent and must not be expired (example: epi-pen).

BCHS is a nut-free environment; parents and students are expected to read labels carefully, particularly for nuts

7. **Medications**

BCHS shall only dispense medications that have been prescribed by a doctor, and then only after obtaining written authorization from the parent or guardian of the student concerned. A form must be completed. Any changes to the prescription(s) must be reported and the form renewed immediately. A designated staff person will administer the medication.

8. **School Records**

A school record is maintained for each student from the date of entering school. This is a cumulative record and parts of it remain confidential. Parents have legal access to this record and the right to appeal comments recorded. They must notify the school secretary of any changes regarding contact information.

Legal documents

Separation or Divorce: The rights of both parents will be respected unless a court order is presented to the school. If the custody of the child or the visiting rights is subject to certain restrictions, an official court document will be required and will be added to the child's file. Therefore, it is necessary for the parent who has custody to provide the school with the court order. Failure to do so will not prevent visits or requests of the other parent.

9. **Report Cards**

An Interim Report Card & three formal Reports Cards are issued each year. Parents are encouraged to meet with the teachers at the scheduled parent-teacher nights.

10. **Messages to Parents**
Students must deliver all messages addressed to parents from the school. Parents may opt to receive certain communications electronically.

11. **Personal Items**
Leave personal toys, cards, and valuable possessions at home unless it is an approved activity by the teacher.

12. **Nutritious Food**
When students are present, all partners (sponsors, donors and volunteers) in the school community have a responsibility in promoting and providing healthy foods in ESSB schools and centers. The school community includes, but is not limited to the classroom, the daycare, the school, the home, the school board, volunteer committees, extra-curricular activity group, local businesses, churches, CLSC and health centers, as they affect student life.

- as a Healthy School and part of the Wellness-Oriented School Project, nutritious snacks are made available on some days;
- supervisors ensure that the snacks as well as the lunch dessert and beverage follow these nutrition guidelines;
- elementary students must bring nutritious food items, such as fruit, vegetables, yogurt, cheese, 100% fruit juice, water, or milk to school;
- **those food items deemed non-nutritious may be returned home**

All school communities and Governing Boards are asked to consider the ESSB Food and Nutrition Policy when fundraising is involved.

13. **Injuries and Accidents**
Whenever a student is seriously injured, the parents will be contacted by telephone. If the parents cannot be contacted, then the designated authority will act on behalf of the parents. An accident report will be completed.

14. **Closing of the School**
In most cases, due to inclement weather, BCHS closes when the Commission scolaire de l'Estuaire closes. In the event that the school must be closed first thing in the morning notification shall be made on the school website and Facebook page. Normally, notification shall be made around 6:30 a.m.

If the school is to be closed during the regular school day, parents will be notified before students are sent home.

15. **Permission Slips**
A general consent form must be signed by a parent/guardian and returned to the school office at the beginning of the school year in order for the student to participate in special school activities.

A special permission slip must be signed in advance by a parent/guardian and returned to the school office for the student to participate in a field trip and/or school trip.

School personnel or parents may transport students. An ESSB form must be duly completed in advance for every person each time they are being transported during regular school hours.

16. **Eating and/or Drinking**
Eating and/or drinking may be permitted during class time, the gymnasium and homework assistance. The chewing of gum is forbidden at school during class time for elementary students.

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17. Schoolyard

Students must stay in the designated supervision area.

- No climbing fences, trees, or the Courthouse hill.
- No playing behind the garbage dumpster or between the school doors and the playground
- No construction of snow tunnels; no throwing of snowballs

In order to ensure the safety of each and every student, we expect him or her to treat each other with respect and avoid behaviour/actions that pose a danger to self or to others. No rough physical contact will be tolerated.

- Swings: must be used in such a way that does not pose a danger to oneself or others
- Monkey bars/rings: only those who can reach them may play on them
- Slide: slide feet first and one at a time

Snow hill: students may slide one at a time on the snow hill during lunch supervision. No student is allowed behind the snow hill. There is no pushing or jumping off it, and students must remain within view of the supervisor.

18. Electronic Devices

- Personal electronic s devices **MUST NOT BE USED DURING CLASS TIME OR DURING MEETINGS WITH STAFF** unless authorized by the staff member.
- **Personal privacy is to be respected (examples: photos of students; discussions with others...)**
- Students are encouraged to place e-devices in their locker before class begins, or leave them in the care of the teacher at the beginning of class.
- Should a situation arise during a class period wherein the student uses his/her device without explicit permission, the teacher will:
 - a. Confiscate the device for the remainder of the period (first offense)
 - b. Confiscate the devise for the remainder of the day (second offense)
 - c. Confiscate the devise for the remainder of the day **AND** the parent must make arrangements to pick up the device (third offense)

Graphic Calculators

- Secondary students may be issued graphic calculators that remain property of the school. A loan-agreement form must be filled out. The school does not supply batteries. A fee shall be levied for lost or damaged graphic calculators.

19. Lunchtime

The lunchtime rules are established to ensure a peaceful and pleasant environment. The Governing Board establishes a lunchtime fee. Those that have not paid the lunchtime fee and wish to stay the occasional time may be required to pay \$5/day. In addition:

- lunch is to be eaten in the designated area;
- after eating, the lunch table area must be clean and tidy;
- elementary students may not leave the lunchroom before 12:05p.m.;
- students may return to school after 12:30 p.m.;
- written parental permission is required for students to leave school grounds during lunchtime. This permission may be revoked by the school administration under special circumstances;
- utensils, condiments or dishware are normally not provided by the school.
- Emergency lunches are provided at a cost set by the school administration.

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20. Homework Policy

- Homework refers to tasks to be completed outside of class
- Students are expected to complete the home-reading & reading log as per teacher directives.
- Students are expected to use an agenda.

Homework can serve the following purposes:

- Provide an opportunity for students to practice skills learned in class.
- Provide additional time needed to complete an assignment given during the school day.
- Teach students responsibility and planning.
- Inform parents of the material being covered.
- Prepare for the next class.

Average Nightly Time Designated for Homework Assignments:

- These averages are dependent upon the focus that a student maintains while completing the homework assignments.
- Other factors that can impact nightly assignments are individual needs and make-up work.
- The time will be shared amongst all of the subjects taught.
- Teachers are expected to consult with each other to ensure that the average nightly times are respected.

Level:

Elementary Cycle 1: 25 minutes

Elementary Cycle 2: 35 minutes

Elementary Cycle 3: 45 minutes

Secondary Cycle 1: 75 minutes

Secondary Cycle 2: 95 minutes

Homework Responsibilities for Students:

- Do his/her very best on all assignments.
- Complete assignments in a timely fashion as requested by the teacher.
- Contact teachers immediately upon the return from absences to arrange to complete all make-up work assigned and to establish when the make-up work is due.

How Parents Can Help Children at Home:

- Make homework a top priority for your child.
- Establish a quiet space and a daily homework time.
- Provide positive support when homework is complete
- Recognizing that parents do not do the homework for children.
- Do not allow your child to get out of doing homework.

21. Professional Services

Professional services may be arranged for students in need by contacting the designated authority.

22. Homework Assistance Program (HAP)

Should funding be made available, a HAP program may be offered in accordance with directives issued by the funding authority. An adult employee supervises the Homework Assistance Program. Secondary student(s) may be available to help elementary students with their homework from the

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last bell until 3:55 p.m. Parents are responsible for the transportation of their children, and must come into the building to pick them up. Regular classroom rules apply.

23. Tutorials

Tutorials may be offered to secondary students on Mondays through Thursdays. Free online tutorials may also be available through LEARN Quebec.

24. Secondary Examination Rules

Invigilating teachers will review the rules prior to the commencement of the examination.

After more than half (50%) the time allowed for exam has elapsed, the supervisor shall determine when students will be allowed to leave the examination room. Once dismissed, students have fifteen (15) minutes to gather their belongings & arrange transportation. Any student still in the building after fifteen (15) minutes have elapsed shall be escorted back to the examination room to study until exams finish. Busses will depart as regularly scheduled.

25. Plagiarism & Cheating

- Plagiarism, whether intentional or unintentional, is a breach of professional and/or academic trust, in which a person takes credit for someone else's work.
- Cheating is the act of violating rules dishonestly on a quiz, test, or examination.
- Any verified act of plagiarism or cheating may result in a grade of ZERO (0) for that assignment, quiz, test, or examination; the designated authority will be notified.

A parent of the student shall be informed as soon as possible, and a report of the act shall be placed in the student's school record. It shall be removed at the end of the school year unless there has been reoccurrence of plagiarism and/or cheating. The designated authority may also take further disciplinary action.

26. Dropping or Changing Courses (Secondary)

Students should seriously consider all the implications and future results of changing and/or dropping courses. Such considerations should include the advice of the teachers involved and the designated authority.

27. Withdrawal from School

Parents of students who withdraw from school during the school year must complete a withdrawal form available at the school. Certain files to be transferred from one school to another shall require written authorization on a prescribed form.

28. School Teams

As school ambassadors, it is important that students portray characteristics of fair play, high moral standards, and maturity when playing against teams from other schools and/or participating in competitions. Students who are members of school teams must be aware that they are our major contact with other schools and/or communities and serve as representatives of the entire student body. For students who represent BCHS at events that require being absent from class, deadlines for assignments and/or scheduling of quizzes, tests, or some examinations will be extended by the same amount of time that those students missed class.

29. School bus

All students must proceed to the schoolyard as soon as they get off the school bus. Any discipline problems concerning school bus must be reported to the bus driver/Autobus Manic (418) 296-6462. **The school does not issue bus passes.**

30. **Student Vehicles**

Students may use their vehicles for the purpose of transportation to and from school provided consideration is given to the following:

- Vehicles must not be used on school property.
- Students are not permitted to use their vehicle for any activity during school hours, nor are they permitted to drive other students.
- Vehicles must be parked in the upper part of Ste-Amélie church parking lot, allowing free access to employee parking areas at all times; the parking space closest to the street is reserved for the crossing guard.

31. **Bicycles, Skateboards and In-line Skates**

Students may use their bicycles for the purpose of transportation to and from school provided consideration is given to the following:

- bicycles must not be used on school property;
- bicycles must be placed near the main rear entrance to the school; they should be locked;
- it is recommended that all students wear bicycle helmets when bicycling to and from school.
- The use of all types of skateboards and/or in-line skates is forbidden in the school building and on school grounds.

32. **Lockers**

Every secondary student will be assigned at least one locker. The locker must be kept clean and free of permanent modifications. The student must supply his/her own lock. School personnel, under certain circumstances, may search lockers.

33. **Honour Roll**

At the end of each term, students carrying full academic course loads and with all individual subject marks of at least seventy-five per cent (75%) will be awarded a BCHS Honour Roll Certificate.

34. **Extra-curricular Activities**

Students who live close enough to school to walk home for lunch may leave and return to school at 12:00p.m. in order to attend extra-curricular activities.

Extracurricular activities begin only upon the arrival of the responsible supervisor.

35. **Lost and Found**

Students are encouraged to label all personal articles with their names. A lost and found box is kept at the office of the school secretary. Items remaining on school grounds over the summer months will be disposed of.

36. **Sales/Promotions**

Any and all sales of products are prohibited unless authorized by the designated authority, the Governing Board, and in accordance with the Education Act.

37. **Telephone**

Elementary students may use the telephone only when it is deemed absolutely necessary by a teacher or the designated authority.

38.

Library Loans

Students are expected to assume responsibility for materials borrowed and return or renew them when due. A fine equal to the full replacement value will be levied for any book lost or damaged beyond repair.

USB Flash Drive Requirements

All students at the C-2, C-3 and secondary levels are expected to have their own USB flash drives ready for use during the school year. Student work should only be saved onto their own USB flash drives, not onto the computer's hard disk.

The ESSB Policy on “Acceptable Use” and “Copyright” is in force. Copies are available upon request.

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Student Ombudsman (ESSB policy 11)

ESSB has a person designated and mandated to give the Council of Commissioners an opinion on the merits of a complaint and to recommend any appropriate corrective measures, if any.

All complaints must first be made to the following people in the following order:

- a. to the author of the decision;
- b. to the school principal or centre principal;
- c. to the director of the service concerned by the decision, if applicable;
- d. to the assistant director general or the director general.

If the student or the parents are dissatisfied with the handling of a complaint or the outcome, the complainant must address a complaint to the Secretary General either orally or written and by completing Addendum A: Student Complaint Form (available from the principal). The complaint may then be referred to the Student Ombudsman.

**Baie-Comeau High School
2017-2018**

Helpful Contact Information:

Eastern Shores School Board

418-752-2247

www.essb.qc.ca

Mr. Howard Miller, Director General

School Board Commissioner

Ms. Mary Ellen Beaulieu

(Includes the city of Baie-Comeau and part of the City of Sept-îles as well as the City of Fermont)

BCHS Community Learning Centre

418-296-1547 / clc.bchs@hotmail.com

LEARN

www.learnquebec.ca

North Shore Community Association (NSCA)

418-296-1545 / www.quebecnorthshore.org

Encounters with Canada /Rencontres du Canada

www.ewc-rdc.ca

Info-Santé

811

Centre Jeunesse Cote-Nord (Baie-Comeau)

835, boul. Joliet, Baie-Comeau

1-800-463-8547 / 418-589-4304

Kids Help Phone

1-800-668-6868

CALACS (Sexual Assault)

418-589-1714 / 1-800-563-0443

Agression sexuelle

1-888-933-9007

Drogue: Aide et reference

1-800-265-2626

Gai Écoute

1-800-505-1010

Suicide/Prevention / Prévention du suicide:

1-866-APPELLE (277-3553)

Youth Protection / Protection de la jeunesse

418-589-9927 / 1-800-463-8547

Tel-Jeunes

1-800-263-2266

Do you have a concern about your child?

Parents must follow these steps. In most cases, matters can be dealt with in steps “A” and “B”.

- A) Discuss the matter with your child;
- B) Discuss the matter with the teacher or student supervisor concerned;
- C) Discuss the matter with the principal;
- D) Contact the Secretary General of ESSB.

As a valued partner in the success of all students at BCHS, please review this document so your child(ren) knows what is expected of them at our school/Community Learning Centre.

Yes, I _____, have read and reviewed the code of conduct and understand what is expected from everybody.

Signature of Parent(s): _____

Signature of Student: _____